DOCUMENTATION FOR QUALIFICATION SYSTEM

MERCHANDISING GROUP: FIRE PREVENTION SERVICES

MERCHANDISING GROUP INTERNAL CODE: **SL91000**

**CPV Code:** 75251000-0 – Fire Prevention Brigade Services


Slovenské elektrárne, a.s.,
Mlynské nivy 47
821 09 Bratislava 2
registered in the Companies Register of the District Court Bratislava I, Section: Sa, File No.: 2904/B;
Comp. ID No.: 35 829 052, VAT Reg. No.: SK2020261353

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1. Introduction

1.1. This document specifies basic qualification requirements that the candidates shall meet to become qualified suppliers for SE, a.s. for contracts in the field of Fire Prevention Services. The qualification (inclusion into the qualification system) will be successful in case that the candidate fulfilled all requirements defined in the General qualification terms (GQT), as well as requirements defined in this documentation (Documentation). GQT form a part of the Documentation in a form of separate document. In case of differences in the conditions defined in GQT and Documentation, the conditions of the Documentation shall prevail.

1.2. The qualification system is kept for respective SE, a.s. categories:

- Slovenské elektrárne, a.s., Bohunice Nuclear Power Plant, 919 31 Jaslovské Bohunice (EBO)
- Slovenské elektrárne, a.s., Mochovce Nuclear Power Plant, 935 39 Mochovce (EMO)
- Slovenské elektrárne a.s., Nováky power plant, 972 43 Zemianske Kostoľany (ENO)
- Slovenské elektrárne, a.s., Vojany Power Plant, 076 73 Vojany (EVO)
- Slovenské elektrárne, a.s. Vodné elektrárne, Soblahovská 2, 911 69 Trenčín

1. Description of the Subject from the Material Group

2. Fire Prevention Services

The subject includes mainly the following:

Operation of the plant fire brigade of SE, a.s. (PFB) and delivery of fire brigade tasks in the area of SE, a.s. plants in accordance the applicable generally binding legal regulations, internal regulations of SE, a.s., adopted decisions of the objectively relevant state administration bodies regulating the conditions of PFB activities.

The main activities include:

- intervention activities in the fire prevention filed and emergency planning and preparation, nuclear safety, rescue activities, environment protection and severe industrial accidents (SIA) within set deadlines according to legislation,
- ensuring capability of action of the fire brigade at the plant by professionally competent personnel, availability of fire fighting technology, tools, and technical equipment at the plant

Scope:

2.1. Activities that will be carried out by the supplier within the delivery of fire brigade tasks

2.1.1. At internal organisation function, ensuring capability of action and intervention activities:

a) expert services: machinery services, gas fighting service, connecting service, fire & rescue brigade services pursuant to the provisions of Article 35 (1) (e) of Act No. 314/2001 Coll. on Fire Protection and Article 5 (10) Decree of the Ministry of Interior of the SR No. 611/2006 Coll. on Fire Brigades and establish flood rescue service in compliance with the provisions of Article 5 (11) Decree of the Ministry of Interior of the SR No. 611/2006 Coll. on Fire Brigades,

b) PFB operation work place which functions as the fire reporting position pursuant to the provisions of Article 5 (f) of Act No. 314/2001 Coll. on Fire Prevention, Article 15 Decree of the Ministry of Interior No.
121/2002 Coll. on Fire Prevention and Article 5 (7-9) Decree of the Ministry of Interior of the SR No. 611/2006 Coll. on Fire Brigades,
c) rank the employees of fire brigade to respective functions in compliance with the provisions of Article 5 (3) (a-i) of Decree of the Ministry of Interior No. 611/2006 Coll. on Fire Brigades (hereinafter referred to as "functional structure") in accordance with respective Decisions.
d) organise continual service in the plant fire brigade in shifts, where on shift must comprise of employees with an expert knowledge at operation workplace of FPB and fire reporting position and professionally qualified employees classified in at least two groups of every fire brigade pursuant to the provision of Article 5 (1) of Decree of the Ministry of Interior No. 611/2006 Coll. on Fire Brigades,
e) perform continual service in the plant fire brigade in shifts,

2.1.2 Machinery Service Function:
a) perform the tasks of fire brigade machinery service in accordance with the provisions of Article 8 and Annex No. 3 of Decree of the Ministry of Interior No. 611/2006 Coll. on Fire Brigades,

2.1.3 Anti-gas Service Function:
a) perform the tasks of fire brigade anti-gas service in accordance with the provisions of Article 9 and Annex No. 4 of Decree of the Ministry of Interior No. 611/2006 Coll. on Fire Brigades,

2.1.4 Connecting Service Function:
a) perform the tasks of fire brigade connecting service in accordance with the provisions of Article 10 and Annex No. 5 of Decree of the Ministry of Interior No. 611/2006 Coll. on Fire Brigades,

2.1.5 At Operation Work-place and Fire Reporting Function:
a) perform the tasks of PFB operation work place and fire reporting position of SE, a.s. in compliance with the provisions of Article 7 and Annex No. 2 of Decree of the Ministry of Interior No. 611/2006 Coll. on Fire Brigades and the provisions of Article 15 of Decree of the Ministry of Interior No. 121/2001 Coll. on Fire Prevention,
b) perform the tasks of dispatching station of integrated rescue system (IRS) in compliance with the provisions of Article 2 (2), (e) and (f) in the context of provision of Article 9 (2) of Act No. 129/2002 Coll. on Integrated Rescue System,
c) operate automated system of control support and PFB information processing (hereinafter referred to as the “dispatcher system of operation workplace”)

2.1.6 Fire Rescue Service Function:
a) perform the tasks of fire rescue brigade service in accordance with the provisions of Article 11 and Annex No. 6 of Decree of the Ministry of Interior No. 611/2006 Coll. on Fire Brigades,

2.1.7 Flood Rescue Service Function:
a) perform the tasks of flood rescue brigade service in accordance with the provisions of Article 12 and Annex No. 7 of Decree of the Ministry of Interior No. 611/2006 Coll. on Fire Brigades,

2.1.8 Function of Professional Training and Verification of Competencies of Fire Brigade:
a) ensure completion of respective types of expert training (basic, improvement, expert, cyclic training and Training and Education Centre VUJE a.s. Trnava (ŠVS) II. and VI. category) by all employees of fire brigade according to their posts in the fire brigade and in compliance with Article 40 (1) - (3) of Act No. 314/2001 Coll. on Fire Prevention and Article 15 - 19 Decree of the Ministry of Interior No. 611/2006 Coll. on Fire Brigades and Article 24 (1) Act No. 541/2004 Coll. on Peaceful Use of Nuclear Energy (Atomic Act) and Article 5 NRA SR Decree No. 52/2006 Coll. on Professional Capability,
b) verifying the professional capability of all employees of fire brigade according to their posts in the fire brigade and in compliance with Article 40 (5) - (6) of Act No. 314/2001 Coll. on Fire Prevention and Article 24 - 27 Decree of the Ministry of Interior No. 611/2006 Coll. on Fire Brigades and Article 24 (3)
Act No. 541/2004 Coll. on Peaceful Use of Nuclear Energy (Atomic Act) and Article 9 NRA SR Decree No. 52/2006 Coll. on Professional Capability,
c) performing improvement training of all employees of fire brigade according to Article 17 Decree No. 611/2006 Coll. on Fire Brigades of the Ministry of Interior of the SR.
d) have introduced system for verification, assessment, analysing and comparing of achieved results of assessing theoretic knowledge, practical skills and physical endurance within the whole fire brigade.

2.1.9 Documentation and Fire Fighting Function:
a) process and prepare respective types of fire fighting documentation (operative plans and operative cards) for all pre-defined premises and buildings of SE, a.s. according to generally binding legal regulations of respective SE, a.s. plants (places with the increased danger of the fire occurrence, premises and objects of important safety significance, premises and buildings with difficult conditions for fire fighting or evacuation of persons) and in accordance with Article 33 - 35 of Decree of the Ministry of Interior No. 611/2006 Coll. on Fire Brigades and Collection of Instructions by Fire and Rescue Brigade President (FRB) No. 39/2003 on contents and procedure when elaborating documentation on fire fighting.

2.2 Activities that will be carried out by the supplier beyond the delivery of fire brigade tasks
These activities will be carried out by the supplier without impacts on readiness and capacity of fire unit to act pursuant to Article 38 Act No. 314/2001 Coll. on Fire Prevention.
Function of Execution of Measures defined in the National Report NRA SR from Stress Tests performed in NPP SR, the supplier will ensure the readiness of PFB for the delivery of requirements in the area of NPP operation.

3. Qualification Requirements

3.1. Basic requirements the candidate is obliged meet in order to fulfil the qualification terms and conditions are divided as follows:

- personal status conditions;
- economic and financial standing conditions;
- Requirements on technical and professional competence, and quality assurance.

Personal status conditions, economic and financial standing conditions, as well as the way of submitting and proving of qualification requirements by the candidates for this qualification system is defined in the GQT.

3.2 Technical and Professional Competence Conditions, Quality Assurance
The candidate fulfils technical and professional pre-conditions, quality assurance for performing contract if:

- they are experienced in the delivery of similar subjects
- they dispose of a qualified personnel, organisational structure for the delivery of similar subject-matters
- have qualified management system implemented according to EN ISO 9001 requirements by an independent certified company
- have the certified system of OH&S management issued by an independent institution according to OHSAS ISO 18001:2007
3.2.1. The Bidder shall demonstrate their technical and professional capability and quality of delivery by submitting the following documents within the system:

a) **The list of contracts (references)** at minimum one on PFB operation – in the period of the last two years for the last three years. PFB must be operated when submitting the bids. The applicant shall submit confirmed references on PFB operation with contact data for verifying these references.

The candidate shall submit information on performed contracts (references) on a form, template of which will be available after registration to the relevant qualified material group. The execution of each contract shall be confirmed by the customer or document certifying the subject of the contract delivery (contract, takeover protocol, invoice... ). SE is entitled to verify the facts provided in the List of Contracts (references) at the candidate’s place.

b) **Authorisation for** operating the Plant Fire Brigade issued in accordance with Article 17 (1) (n) Act No. 314/2001 Coll.

c) **Certificate of quality** - valid for all categories of qualification issued by an independent authority pursuant to the standards of EN ISO 9001 or any other document (Quality Handbook) proving that the Bidder introduced the managerial system according to EN ISO 9001 standards.

d) **OH&S management system certificate** according to OHSAS 18001 standards. When candidate doesn’t have certified OH&S management, he has to fill in the questionnaire „HSE checklist“ which is stated in the attachment of this documentation, by which SE, a.s. consider OH&S management functionality. Completed questionnaire together with the documents and information required in the questionnaire the candidate submits in the system. Candidate has to achieve 14 points from the total 28 points by the HSE checklist evaluation for qualification.